



Facility

Name: *Dona Ana Head Start - Vado Center* **License Number:** *86582*
Address: *325 Holguin, Vado, NM 88072*
Phone: *5752332401* **Fax:** **E-mail:** *thelmapc@nmsu.edu*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *01/23/2018* **Expiration Date:** *01/22/2019*

Capacity

Over Age 2: *25* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *96*
Square Footage: *0*

Census

Over 2: *15* **Under 2:** *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation

Monday <i>8:00 AM - 4:00 PM</i>	Tuesday <i>8:00 AM - 4:00 PM</i>	Wednesday <i>8:00 AM - 4:00 PM</i>	Thursday <i>8:00 AM - 4:00 PM</i>	Friday <i>Closed</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *09/06/2018* **Time In:** *9:55 AM* **Time Out:** *11:00 AM* **Purpose:** *Semi-Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements *(continued)*

8.16.2.21 C Incident Reporting Requirements

Compliance

Administrative Requirements

8.16.2.22 A Administrative Records

Not Inspected

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.22 C Policy and Procedures

Not Inspected

8.16.2.22 D Family Handbook

Not Inspected

8.16.2.22 E Children's Records

Not Inspected

8.16.2.22 F Personnel Records

Not Inspected

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Non-compliance

In the absence of the director, the center does not have a notice posted naming the person designated to be in charge.

Corrective Action Plan

In the director's absence, a person will be assigned to be in charge and a notice to that effect will be posted.

Regulation: 8.16.2.23.A.8.

Date to be Completed: 10/06/2018

8.16.2.23 B Staff Qualifications and Training

Not Inspected

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services & Care of Children

8.16.2.24 A Guidance

Compliance

8.16.2.24 B Naps or Rest Period

N/A

8.16.2.24 C Additional Requirements for Infants and Toddlers

N/A

8.16.2.24 D Diapering and Toileting

N/A

8.16.2.24 E Additional Requirements for Children with Special Needs

Not Inspected

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

Services & Care of Children *(continued)*

8.16.2.24 J Outdoor Play Areas	Compliance
8.16.2.24 K Swimming, Wadding and Water	Not Inspected
8.16.2.24 L Field Trips	Not Inspected

Food Service

8.16.2.25 B Meals and Snacks	Compliance
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Non-compliance

A leftover food is not properly stored; the item is not labeled and dated. Corn, peas and carrots are not labeled and dated.

Corrective Action Plan

The person responsible for food service will be instructed in proper food storage. CORRECTED ON SITE.

Regulation: 8.16.2.25.D.4.

Date to be Completed: 09/06/2018

8.16.2.25 E Meal Times	Compliance
------------------------	------------

Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Not Inspected
8.16.2.26 C Medication	Not Inspected
8.16.2.27 A-D Illness Requirements for Centers	Not Inspected
8.16.2.28 A-H Transportation Requirements for Centers	N/A

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	Non-compliance
--------------------------	-----------------------

Material dangerous to children, outside of the playground exit/entrance door there is electrical wiring hanging from the side side of the building which is accessible to the children.

Corrective Action Plan

Dangerous material will be inaccessible to children.

Regulation: 8.16.2.29.A.2.

Date to be Completed: 10/06/2018

8.16.2.29 A Housekeeping (continued)**Non-compliance**

The premises in the playground are not safe in that the water hose is unraveled causing a tripping hazard.

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed. CORRECTED ON SITE.

Regulation: 8.16.2.29.A.1.

Date to be Completed: 09/06/2018

8.16.2.29 B Pest Control**Compliance****8.16.2.29 C Mechanical Systems****Compliance****8.16.2.29 D Water and Waste****Compliance****8.16.2.29 E Lighting, Lighting Fixtures and Electrical****Compliance****8.16.2.29 F Exits and Windows****Compliance****8.16.2.29 G Toilet and Bathing Facilities****Compliance****8.16.2.29 H Safety Compliance****Non-compliance**

The center failed to conduct a fire drill for the month(s) of May 2018 for both AM and PM classes.

**** The center will conduct two fire drills in September 2018.*

Regulation: 8.16.2.29.H.2.

Date to be Completed: 10/06/2018

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances**Compliance****8.16.2.29 J Pets****N/A****Additional Comments**

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Steven Wells



Facility Representative: Thelma Castro Melody Maldanodo